

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



www.caerphilly.gov.uk
www.caerffili.gov.uk

For all enquiries relating to this agenda please contact Cath Forbes-Thompson
(Tel: 01443 864279 Email: forbec1@caerphilly.gov.uk)

Date: 14th October 2021

Dear Sir/Madam,

A digital meeting of the **Caerphilly County Borough Council Car Parks Task and Finish Group** will be held via Microsoft Teams on **Wednesday, 20th October, 2021 at 5.00 pm** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so

This meeting will be recorded and made available to view via the Council's website, except for discussions involving confidential or exempt items. Therefore, the images/audio of those individuals present and/or speaking will be publicly available to all via the recording on the Council website at www.caerphilly.gov.uk

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

Christina Harrhy
CHIEF EXECUTIVE

A G E N D A

1 To appoint a Chair and Vice-Chair for the Ensuing Year.

Pages

A greener place Man gwyrddach



2 Appointment of Co-opted Members.

3 To receive apologies for absence.

4 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and Code of Conduct for both Councillors and Officers.

To receive and consider the following report(s): -

5 Terms of Reference and Methodology for Review.

Circulation:

Councillors D.W.R. Preece (Vice Chair), J.E. Roberts, B. Owen, A. Hussey, Ms P. Leonard, J. Ridgewell and W. Williams,

Relevant Cabinet Member Councillor J. Pritchard

And Appropriate Officers.

HOW WE WILL USE YOUR INFORMATION

Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at www.caerphilly.gov.uk. except for discussions involving confidential or exempt items.

You have a number of rights in relation to your information, including the rights of access to information we hold about you and the right of complaint if you are unhappy with the way your information is being processed.

For further information on how we process your information and your rights please view the [Full Committee Meetings Privacy Notice](#) on our website or contact Legal Services by email griffd2@caerphilly.gov.uk or telephone 01443 863028.